JOBS AVAILABLE FOR THE MONTH OF APRIL 2024

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL.**  **No** | **NAME OF THE POST** | **NAME OF THE COMPANY** | **CONTACT PERSON** | **CONTACT NUMBER** |
| 1 | Accts Asst,Tally,Bcom,MSO | Kuruganti Computer P Ltd | Mr Krishna Sastry | 9841560340 |
| 2 | Front Office Exe/School | G T Group Neelangarai | MsMeenakshiSundaram | 25384428 |
|  |  |  |  |  |
| 4 | EX.SEC. to MD | MGM GROUPS | Ms.SHARMILA T | 8124644444 |
| 5 | EX.SEC. to MD | MNC COMPANY(Age  Below 40) | Mr.RANGARAJAN | 9940612348 |
| 6 | ACCOUNTANT POST(AUDIT FIRM) | R BUPATHY & CO NUNGAMBAKKAM | SENTHIL KUMAR S | 28277590 |
| 7 | Law Firm | Highly Proficient candidate,Tnagar | Mr Ravi M | 9841053475 |
| 8 | LAW FIRM | GENICOM @ ASSOCIATES | T.V SURESH KUMAR | 24344230 |
| 9 | STENO with tally | BayTalkiTec private Ltd. | Mrs.Saradha | 22330103 |
| 10 | Audit firm | Chennai-4 | SUMITHRA RAVICHANDRAN | 24991569 |
| 11 | front office executive | Mobius konowledge services | Vivek.S | 49062813 |
|  | HR-Graduates Female | Future Matric  Infoservise P Ltd., mCh1 | MrVenkatramani | 43210213 |
| 13 | ACCOUNTANT,Mcom,MBA | Bio polymer system,chennai-50 | Official phone | 26540042 |
| 14 | STENO/RECEIPTIONIST | Law Firm, Ch 34 | MrHaridas S | 28223040 |
| 15 | STENO | Young India Films, Ch 6 | Official phone | 28294160 |
| 16 | EXE . SECY | Engg Industries, Kandanchavdi | Mr Krishna Kumar S | 9444391209 |
| 17 | Office Asst, Female | SAMAS EnggCorpn, Chennai | MrGopalakrishnan | 9444021572 |
| 18 | DTP,Typ both higher,MSO | KalaignarTv | Official phone | 24307777 |
| 19 | OFFICE ASSISTANT | Clinics Health Care |  | 7299995838 |
| 20 | STENO/SECY | LAW FIRM | Mr P B Ramanujam | 9840247000 |
| 21 | SECY/Steno/Exe/ | KSDC- Promoters | Mr Deepak Bhaskaran | 9633022211 |
| 22 | Steno/ Part time | LAW FIRM | MrSathish Kumar | 9444047537 |
| 23 | Steno | Law Firm Mylapore | Msjayanthi | 2499 5839 |
| 24 | Admn,Secy Below 30 Yrs Male | Eng, Company Ekkattutangal | Eng, Company, Ekkattutangal | 8056547495 |
| 25 | Law Firm | Kodambakkam | MrBalaji C | 9840176751 |
| 26 | Accountant |  | MrVedanarayanan.V | 42119331 |
| 27 | Part time Steno | T nagar office | Mr Ramesh C | 9566071114 |
| 28 | Stenographer | Law Firm Triplicane | MrAnanthaGiridharan | 9884741459 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 29 | | Accounts | | U D MEDIA Pvt ltd, Chennai 33 | | MrSankarakrishnan | | | | | | 9094038471 | |
| 30 | | Part time Steno | | Law Firm , Perambur, | | MrHariharan . K R | | | | | | 25513109 | |
| 31 | | Senior Steno | | T J Reals Ltd, T nagar | | [tjreals@gmail.com](mailto:tjreals@gmail.com) | | | | | |  | |
| 32 | | Steno/Part /full time | | Law Firm,MrPankaj | | pankajmongia1@gm ail.co m | | | | | |  | |
| 33 | | Steno | | law Firm | | Mr Chandra raj N | | | | | | 2467556 | |
| 34 | | Admin | | MB Metallic Bellows Pvt Ltd | | MsRadhaAnandh | | | | | | 9445897903 | |
| 35 | | Steno | | Law Firm . Part Time, T nagar, Retd | | Mr T S Gopalan& Co | | | | | | 9840082837 | |
| 36 | | Steno. Part/Full time | | Law Firm, Besant Nagar | | MrSeshadr& Co | | | | | | 24914001 | |
| 37 | | Steno URGENT | | Law Firm, Madras High Court | | MrKiran C S | | | | | | 42023554 | |
| 38 | | Part Time Steno- 5-8 PM (Parys) | | Law Firm .  [eastwind2007@gmail.c](mailto:eastwind2007@gmail.c)om | | Mr P G Thiyagu | | | | | |  | |
| 39 | | Exp Steno. Guindy / porurPrefred | | Ms Lakshmi International,Chennai 125 | | MrVasudeva Rao | | | | | | 22520088 | |
| 40 | | Sr PA/Experienced Secy for Press | | corhr@newindianexpress.com | | Powerpoint Presentation, etc | | | | | |  | |
| 41 | | Stenographer | | Place - Hyderabad | | MsSumithra | | | | | | 9000431923 | |
| 42 | | Stenographer (full Time) | | Audit Firm , MAHARAJ N R SURESH AND CO,  Chennai 24 | | Mr Narayanan E | | | | | | 24837583 | |
| 43 | | Stenographer | | Law Firm,T.S.GOPALAN  &CO Chennai 17. | | Mr. T S Gopalan,VKarthic | | | | | | 28158590 | |
| 44 | | Stenographer/Typist Part/Full time | | Law Firm , Adyar, Chennai | | MrThiyagarajan | | | | | | 24410719 | |
| 45 | | Stenographer 2-6 YrsExp | | Agmi Estates Foundations, Mylapore | | admin@agniestates.in | | | | | | 9444393411 | |
| 46 | | Stenographer Part Time only | | Law Firm, Anna Nagar. Chennai | | MrPrabu | | | | | | 9884623993 | |
| 47 | | Sr Stenographer with excellent skill | | Shree Ambika Sugars Ltd | | MrAnandhapadmanabh an | | | | | | 9445696195 | |
| 48 | | Sr Accountant with excellent skill | | T J Reals Ltd, T nagar, Chennai 17 | | [tjreals@gmail.com](mailto:tjreals@gmail.com) | | | | | |  | |
| 49 | | Stenographer | | Law Firm (Alternative No: 98406 63558) | | Mr Srinivasan | | | | | | 9941028444 | |
| 50 | | Stenographer (Part time only) | | Law Firm | | MrKandhakumar | | | | | | 9444013035 | |
| 51 | | Stenographer Experienced in Law | | Law Firm | | MrRamasami Natarajan | | | | | | 24516794 | |
| 52 | | Secretary (with Sr Grade Certificate) | | Ramco Cements 3-20 YrsExp, Below 40 age | | Manager Hr | | | | | | 28478666 | |
| 53 | | Stenographer (Experienced ) | | Lakshmi Inernational, Manappakkam | | MrVasudeva Rao M S K | | | | | | 22520088 | |
| 54 | | Secy,FrontOffice,Below 40 yrs | | | M/s MB Metallic  Bellows P LTd,Oragadam | Director | | | | | 30063762 | |
| 55 | | SrSteno.with excellent command | | | Law Firm, Parys Chennai | Ms Maria Amalraj | | | | | 9840356541 | |
| 56 | | Steno with Computer knowlsdge | | | Law Firm. Alwarpet, Chennai | Mr A K Mailsamy | | | | | 24991947 | |
| 57 | | Steno - Experienced | | | Public Ltd Company-H R Manager | MsNithya | | | | | 28128769 | |
| 58 | | Steno-With good experience  ,Lady | | | Pharmaceutical  Compny, Cheput, Chennai | MrVenkatasubramania n | | | | | 9381831971 | |
| 59 | | Steno | | | Audit Form - Kodambakkam | MrJayadevan N R | | | | | 24801322 | |
| 60 | | Steno- Experienced | | | Law Firm – Chennai | Mr Srinivasan , N | | | | | 9941028444 | |
| 61 | | Stenographer | | | Law Firm- Gandhi Nagar, Adyar, Chennai | MrThaiagarajan .R | | | | | 9840026105 | |
| 62 | | Sr Experienced Professional Steno | | | Law Firm Senior Advocate Chennai | MrHaridass. P | | | | | 9884163340 | |
| 63 | | Steno / Part time | | | Krish Law Associates, Lingichettist, Chennai | [elangook@gmail.co](mailto:elangook@gmail.co)m | | | | | 9940641919 | |
| 64 | | Steno | | | Law Firm Chennai | Mr Sridhar | | | | | 9841029900 | |
| 65 | | Steno | | | Law Firm | Ms V J Latha | | | | | 8056017683 | |
| 66 | | Experienced Steno | | | Law Firm evening part time | rajnchandra@gmail.com | | | | |  | |
| 67 | | Exp. Steno Male below 45 age | | | Corporate Company Alandur , Chennai | MsLavanya S HR | | | | | 60016060 | |
| 68 | | Steno with excellent English Skill | | | Private person , Agaram | Ms Maria Raj | | | | | 9962554895 | |
| 69 | | Steno | | | Audit Firm – T Nagar | MrGopaln S | | | | | 9841034727 | |
| 70 | | Steno Full Time, Tambaram | | | R R Associates, Tambaram | MsSwarnalatha | | | | | 9962860349 | |
| 71 | | Steno/Inter or Hr with Grduation | | | Audit Firm, NC  Rajagopal& C0,Egmore | BuhariaBulding,Moores Rd | | | | | 9003044217 | |
| 72 | | Stenographer | | | Management ServiceBangalore , Airport Road | MrSrikrishna S | | | | | 9880455370 | |
| 73 | | Front Office Exe.2yrs Exp | | | MsKaleesuwari, Mylapore | MsAnuradhaNagaranan | | | | | 39993999 | |
| 74 | | Secretary-Padurkanchepuram | | | Male, Experienced with Steno,English,Compute r | Mr Stalin P (HR) | | | | | 47406700 | |
| 75 | | Steno | | | Advocate | MrKrishnaswamy R | | | | | 9444454884 | |
| 76 | | Steno. Full time / Part time | | | Law Firm Near hotel Dasaprakash | MrArvind Kumar | | | | | 9840081777 | |
| 77 | | Accounts/ With tally | | | Tally with in English and Tamil | MrKrishnamoorthy A M | | | | | 9884055203 | |
| 78 | | Steno/Accountant/ OA (PorurPrefd) | | | Lakshmi International, Manappakkam | MrVasudevarao M S K | | | | | 22520088 | |
| 79 | | Steno Experienced in legal matters | | | Law Firm- Nanganallur, Chennai | MsAnuradhaBalaji | | | | | 9444167749 | |
| 80 | | Steno e yrs exp. 3 YrsExp | | | T T K Health care L td | MrKishorMujumdar | | | 24980532 | | | |
| 81 | | ES/ Personal Secy to MD | | | Velammal International School.Ponneri | MrChandrasekar | | | 9840866628 | | | |
| 82 | | Steno and Office Assistant | | | Law Firm, Parys  Opposite to Chennai High Court | Ms Maria Amalaraj | | |  | | | |
| 83 | | Sr Steno with good legal terms | | | Law Firm , Chennai Law Associates | Mr Amar K Panwar | | | 9171612061 | | | |
| 84 | | Accounts/Admn (31 12 1972) | | | BA, Typing HrEng& Tamil, MSO,Typing | Mr Shan Sunar A | | | 8056260473 | | | |
| 85 | | Typist English & Tamil, with MSO | | | RetdGovt Officials Assn. DPI COMPLEX  Preference for Ladies and Retd Employees | Secretary MrManickam | | | 28250939 | | | |
| 86 | | Steno Experienced below 60 yrs | | | Law Firm.  Nungambakkam 5 -9 PM | MrSurendran | | | 28240125/28 | | | |
| 87 | | Front Office Executive | | | QUADSEL SYSTEMS  PVT LTD, Guindy | CalinsArokiaAnto F | | | 9841658405 | | | |
| 88 | | Accounts - Hindi tutor | | | For different companies | MrRangarajan | | | 9940612348 | | | |
| 89 | | Office Assistant / MSO, Excell | | | Audit Firm , T nagar, | MsNlini | | | 7358248493 | | | |
| 90 | | Stenographer | | | Bangladesh, | MrPriyan | | | 9900005276 | | | |
| 91 | | Secy/ Receiptionist | | | Hamon Research-  Cottrell India P Ltd Guindy | MsLakshmivarugan | | | 9600199964 | | | |
| 92 | | Personal Secretary – Female | | | PVt Detective Agency, | Mr Alexander | | | 7358165800 | | | |
| 93 | | Typist with MSoffice-Female | | | ANDRITZ SEPARATIONand  Pump Technologies India Pvt Ltd, Poonnamalle – FOR THREEMONTHS | MsSheela . D | | | 9500023384 | | | |
| 94 | | Steno: Freshens or Experienced | | | Law Firm ,Chennai 1 | MrVeeraragavan.S | | | 9840740015 | | | |
| 95 | | Law Firm 10 tp 6 or 2 to 8 PM | | | Thambuchetty street, Chennai | Mrrajesh. v | | | 9840483198 | | | |
| 96 | | Secretary to the Director | | | SRVS, Ambattur | Mr B Srinivasan | | | 9790928946 | | | |
| 97 | | Steno cum Accountant | | | Giridhar&Sai | MsNirmala | | | 4216 3949 | | | |
| 98 | | Stenographer with Admn skill | | | Industrial estate Ambattur, Near Pattaravakkam Railway station | MrSivakumar M | | | 9003083449 | | | |
| 99 | | Accountant with sound  knowledge in computer 2 vacancies | | | CA FIrm, MylaporeMs S Ravi & Associates | MsGeetha | | | 9952028036 | | | |
| 100 | | Personnel Secy to the MD Press Media | | | Chennai based Press Media Male URGENT | [stenold@stenold.org](mailto:stenold@stenold.org) | | | 24342421 | | | |
| 101 | | Receptionist Female with MSO | | | DrKhushali Homoeopathic clinic, Abiramapuram | DrKhushaliGambhir | | | 9884027011 | | | |
| 102 | | Receptionist Female | | | MsNisa acupuncture clinic, T Nagar | Dr Raja Mogamed MD | | | 9176523237 | | | |
| 103 | Typist below 36 age | | Billroth Hospitals, Shenoy Nagar | | | | | Mrkalidass HR | | 4292 1777 | | | | |
| 104 | Marketing, Driver, Receptionist m, Staff Nurse | | Vijayi Nursing home, &  Apollo chest pain clinic, CIT Nagar | | | | | MrParameshwaran. m | | 9952966291 | | | | |
| 105 | Personal Secy / Admn | | Electronic Cooling Systems P LTd.,SIDCO, KAKKALUR | | | | | MR RANGARAJAN | | 9840033210 | | | | |
| 106 | Steno All higher Below 30 years | | Counsel for Leader Exporters , Egmore | | | | | DY DIRECTOR | | 28594367 | | | | |
| 107 | Typist English and Tamil | | Law Firm , 223 NSC Bose Road, Chennai | | | | | MR MANICKAVEL. R | |  | | | | |
| 108 | Part Time Experienced Steno | | F & O Research Centre Pvt Ltd | | | | | MR WAHID | | 9444025257 | | | | |
| 109 | Accounts Assistant with MSO | | Freshers also can apply -Nungambakkam | | | | | Systems Private Limited | | 87544 97081 | | | | |
| 110 | Steno cum Admn Age below | | Law Firm A & C International Advisors, | | | | | MsSrilatha S | | 30130000 | | | | |
| 111 | Steno part time /Full time | | Law firm SK Law  Offices, Vasan St, T Nagar | | | | | MrSaravanakumar S | | 9444042141 | | | | |
| 112 | Steno part time /Full time | | Law fIRM, Mylapore | | | | | MR SUNDARAM, S R | | 9444413414 | | | | |
| 113 | Steno Fresher or experienced | | Press Media | | | | | MrRakesh | | 9003100571 | | | | |
| 114 | Experienced Accountants & Stenos | | Preferably Retd . For  Auditors Firm- Manappakkam | | | | | M vasudevarao | | 22520088/ 1593 | | | | |
| 115 | Sr Steno cum Secy Male / Female below age 30 | | Goodrich Gasket Private Limited (A Flosil  Group Company) | | | | | Mr Ramesh | | 9382560007 | | | | |
| 116 | Computer operator &Admn | | Mill Industry, Ambattur | | | | | MrSivakumar | | 9003083449 | | | | |
| 117 | Audit trainees 4 Bcom Students | | Audit firm Stipend Rs.8000/- before 15 3  18 | | | | | MrSankaran . K | | 43508871 | | | | |
| 118 | Steno to a School T Nagar | | Youngsters preferred | | | | | Managing Director | | 9445418139 | | | | |
| 119 | Typist Tamil/English URGENT | | On contract Basis at DPI Complex | | | | | MrPalivelraj. A | | 7373003352 | | | | |
| 120 | Front Office Receptionist  Female | | Zaire Technologies | | | | | MrVijayaraghavan | | 9176326516 | | | | |
| 121 | Executive SecyKandigaiTambaram | | India's leading Servicing org | | | | | Mr Krishna Moorthy | | 7200021855 | | | | |
| 122 | Secy cum Steno | | Rubber Industry Thiruvanmaiyur | | | | | Mr Lionel C Banjamin | | 9884336955 | | | | |
| 123 | Executive Secy with Tally (Female) | | Capri Mylapore | | | | | MrSankaran K | | 9094789641 | | | | |
| 124 | Exe,Secy to the MD- Kodambakkam | | TRI BLISS FARM FOODS COMPANY | | | | | MsSundari | | 6380977053 | | | | |
| 125 | Executive Secy | | Chennai based Propety developer | | | | | MrSriram | | 24350494 | | | | |
| 126 | Accounts / Office Assistant | | MSO, Tally, Tping - adyar | | | | | Mr Michele | | 9600093015 | | | | |
| 127 | Accounts, Office Assistant, Junior Advocate cum C S, | | SrihariVidyamandir Educational Trust | | | | | MrArunkumar C | | 9445418139 | | | | |
| 128 | Date Entry with Tally | | Ambika Chits at  Kutchery road Mylapore | | | | | MrSurendarnath | | sivakumar@sreeambika.com | | | | |
| 129 | Executive Secretary | | Madras advertising Co P Ltd, | | | | | MrJaykumar Vice President | | 2855 2434 | | | | |
| 130 | Steno | | Law Firm , 148/44 ,2nd Line Beach | | | | | MrGiradhara Rao | | 25342012 | | | | |
| 131 | Steno (Contact time 5-7PM) | | Karnavat&Karnavat Advocates | | | | | Ravi Karnavat | | 9426 00 1744 | | | | |
| 132 | Steno | | Law Firm Chennai | | | | | MrSivakumar V | | 95001 36204 | | | | |
| 133 | Steno 2 Years of experience | | Construction Compnay, Alwarpet | | | | | Ms.Rajeswari B | | 89398 20007 | | | | |
| 134 | Accountant & Stenographers | | Lakshmi International; Manapakkam | | | | | Mrvasudevarao | | +91  9952082951 | | | | |
| 135 | Experienced Stenographers | | Audit Firm: Kodambakkam | | | | | MrMaharajNRSuresh&Co | | +91  9381036915 | | | | |
| 136 | Exee,Asst.- 3 years Exp .for IIT | | Graduate with fluent english& Computer skill | | | | | MrJalaniMogamed | | +91 22578357 | | | | |
| 137 | Accounts Assistant | | MSO, & Tally knowledge  ,WestMambalam. asian pain  delear | | | | | MrSundar S M | | +91  9840160690 | | | | |
| 138 | Steno cum Front Office Executive | | Degree, Shorthand English,MSO | | | | | Mr Ramesh R | | +91 98406  97760 | | | | |
| 139 | Typing Expeienced | | Audit Firm Mylapore | | | | | Mrs Lakshmi A | | +91 24992848 | | | | |
| 140 | Steno Part time 5.30 to 9 PM | | Law Firm Perambur | | | | | MrHariharan K R | | 25513109/9840  0 | | | | |
| 141 | Steno cum Front Office Executive | | MSO,Shorthand,ESI,P F knowledge, Guindy | | | | | Mr. Ramesh R | | 2250 0612./  98406 97760 | | | | |
| 142 | Steno English male URGENT | | Required for a Judge Place saligramam | | | | | Honorable Sambandham S | | 2376 6677 | | | | |
| 143 | Executive Secretary | | Lab Electronics, Ashok Nagar Chennai | | | | | MsSrmiathi | | 9790850747 | | | | |
| 144 | Steno- Experienced - Young/Retd | | MaganthiBrothers,Manapakkam | | | | | Mr M S K  Vasudevarao | | 22521593/0088 | | | | |
| 145 | Stenographer- Partime 6 to 8 PM | | Law Firm - & T Nagar | | | | | Mr Ramesh | | 9840143230 | | | | |
| 146 | Steno cum Private Secy.RetdSlteno also can apply | | Service Oriented office  -Chetput | | | | | MrRajagopalan | | 2825 6261 | | | | |
| 147 | Front Office Executive | | Medical Ser vice P Lte - Kotturpuram | | | | | MrsSujathaKesavan | | 98847 13564 | | | | |
| 148 | Steno for Law firm | | Armenian St, Chennai- | | | | | Mr Joseph N L | | 4425359291 | | | | |
| 149 | Typist : Male/ Female | | M/s. S.A.K ImpexAgency,AnnaSalai | | | | | MrAnand Singh | | 9380880782 | | | | |
| 150 | Full time steno | | Law Firm Seshadri& CO | | | | | MrSeshadri V | | 24914002 | | | | |
| 151 | Steno | | Law Firm – Parys | | | | | MsSumati | | 9443326242 | | | | |
| 152 | Steno | | Law Firm. Armenian Street | | | | | MrBalasubramaniam | | 93810 77997 | | | | |
| 153 | Steno and Typist One post each | | Law Firm , Anna Salai | | | | | Mr Vishnu Kumar | | 9840619193 | | | | |
| 154 | Stenographer Experienced | | Law Firm , Nandanam | | | | | MrKannan | | 95512 99330 | | | | |
| 155 | Accounts and sales | | Indus Refrigeration Pvt.Ltd.,Office: | | | | | MrParthasarathy T V | | 9500652777 | | | | |
| 156 | Steno 3 to 5 yrs Exp. Female Secy | | Audit Firm. R  Subramanian and Company LLP | | | | | MrSubramaniam R | | 24992261/-  24991347 | | | | |
| 157 | Senior Stenographer URGENT | | Law Firm | | | | | MsNageswari | | 9841645423 | | | | |
| 158 | Steno – URGENT | | Manufacturing Industry.Thandalam | | | | | Mrramachandran | | 9710422503 | | | | |
| 159 | Accountant- URGENT | | Manufacturing Industry.Thandalam | | | | | Mrramachandran | | 9710422503 | | | | |
| 160 | Personal Secy .With Excellent communication skilled steno | | Maharishi VidyaMandhir | | | | | MsChitra | | 74 0000 4444 | | | | |
| 161 | Steno law background – English & Tamil preferable ( URGENT Contact before 22nd November) | | Law Firm Besant Nagar- | | | | | MrSeshadri V | | 24914002 | | | | |
| 162 | Experienced Steno below 42 years with MSO Skill | | Sakthi Finance Ltd, Coimbatore | | | | | MrVkjayaraghavan. MK | | mkvraghavan@sakthifinance.com | | | | |
| 163 | Steno(RetdPrefereable) | | Translation work | | | | | Mr. MoganrajRtd DSP | | 7358673176 | | | | |
| 164 | Secretary to the President | | HINDUSTAN  CHAMBER OF COMMERCE | | | | | MsChitra | | 9444017087 | | | | |
| 165 | Senior steno Temporary | |  | | | | | Subject: Wanted Stenotypist Temporary Post - Reg. | | Contact Details The Secretary, Committee On Cooperative Election Cases East Central Zone No. 1 Fort Railway Station Road Trichirapalli Central Cooperative Bank Head  Office 1 st Floor, Trichy | | | | |
| 166 | Full Time Clerk, Part Time steno | | Law Firm Tenampet, Freshers welcome | | | | | MrSelvaraj K | | 98402 27470 | | | | |
| 167 | Steno Female Good salary with Good English | | RMS infrastructure PVT ltd, Nungambakkam | | | | | MrVijayalakshmi | | 9789099773 | | | | |
| 168 | Stenographers | | Law Firm. 160 Thambuchetty street | | | | | MrSubba Reddy | | 98400-69137 | | | | |
| 169 | Clerical with stenographers | | Hindustan Aeronautics Ltd, Chetput | | | | | MrP.Arivuchelvan | | 28362543 | | | | |
| 170 | Office Assistant with Tally Female | | T Nagar, West Mambalam CIT Nagar prefd | | | | | MrBalaji | | 9790944672 | | | | |
| 171 | STENO – TYPIST TAMIL & ENGLISH | | Retd persons  preferable for a Political Leader URGENT | | | | Email id :[stenold@stenold.org](mailto:stenold@stenold.org) | | | 24342421 | | | | |
| 172 | Steno with MS Office | | Law Firm , Maharaj N  .R.Suresh and Co., Kodambakkam | | | | Mr Narayanan E | | | 24837584 | | | | |
| 173 | Part Time Steno- | | Law Firm, T Nagar,  5.30 to 8.10 PM | | | | Mr Ramesh C | | | 9840143230 | | | | |
| 174 | Front office assistant, Business Development Executive, Angular/Python Developer | | [www.vyasaka.in](http://www.vyasaka.in/) | | | | MrVenkatraman | | | 996 2255 682 | | | | |
| 175 | Typist/ Steno with sound knowledge | | Law Firm Adayar- 6 to 9 pm | | | | MrSurendran T | | | tsurendran333@gmail.com | | | | |
| 176 | Accounts Assistant with tally | | VOLTAS BRAND  SHOP,Royapettah | | | | MrBhargav C G | | | 94443 84929 | | | | |
| 177 | Accounts Executive | | Modwin Networks Pvt. Ltd.  Madhanandapuram | | | | MrMoganbabu K R | | | 7358589269 | | | | |
| 178 | Stenographers Guild’s Data Base | | Kindly send your resume those who are in need or interested to work on part time, full time, evaluation, dictation, any profile. | | | |  | | | stenold@stenold.org | | | | |
| 179 | Data entry operators | | Eurostar, Perungudi | | | | Mr Nathan J R | | | 24560685 | | | | |
| 180 | Stenographer | | Audit Firm, Nungambakkam | | | | Mr Krishna rao | | | 8754436864 | | | | |
| 181 | Executive Secy to Sr Management Hindu | | 7-10 Years Exp. Highly qualified | | | | Mskrishna | | | 2857 6703 | | | | |
| 182 | Steno with Legal Experts | | Lodha Finance India Pvt Ltd. Royapettah | | | | Mr Gotham Chand L | | | 9841024587 | | | | |
| 183 | Steno – Both English and Tamil Hr with 5 – 10 Yrs experience. Female candidates only are preferable. | | Gem Granites  78 Cathedral Road,  Chennai 86 | | | | MrSudhakar M | | | 28115190  Extn 244 | | | | |
| 184 | Steno & Junior Advocate | | Chennai Press media URGENT | | | | Stenographers Guild | | | stenold@stemold.org | | | | |
| 185 | Data entry | | Any degree with typing skill.Ms Origin ITFS, Thiruvanmaiyur | | | | MsPavithra G B | | | 42940645 | | | | |
| 186 | Typing cum sales call staff | | M/s. S.A.K Impex Agency, Anna salai, Ch 6 | | | | MrAnand Singh | | | 9380880782 | | | | |
| 187 | Part time steno 6.30 to 9.30.Mon- Sat | | Law Firm, Bazzullah Road, T nagar | | | | Mr Akbar S A | | | 9841262638 | | | | |
| 188 | Steno | | Law Firm, Full time Steno , Parys | | | | MrMadanagopal R | | | 9840118833 | | | | |
| 189 | BPO Chennai- URGENT | | Typing 40 wpm, Plus  two passed also can apply | | | | MrNagarajan C | | | 8754508950 | | | | |
| 190 | Steno urgently wanted | |  | | | |  | | | landdevelopers@live.com | | | | |
| 191 | Graduate with computer knowledge | | Private Hospital Habibullah Road , T Nagar | | | | DrVaradarajan R | | | 044-28340668 | | | | |
| 192 | PA/ Secretaries to the Top Officials | | Ramachandra Medical CollegePorur | | | | MrArockiasamy I | | | 044-45928510 | | | | |
| 193 | Steno at Hyderabad | | Leading Parma company at Hyderabad | | | | MrJayapal Reddy S V | | | 9989628918 | | | | |
| 194 | Steno with Both Higher | | Law Firm Villivakkam | | | | MrM.AjmalAzzath | | | 9841352129 | | | | |
| 195 | Accounts Assistant | | 10+, MSO, Tally,  Typing , Triplicane | | | | MrMurale | | | 9840223632 | | | | |
| 196 | RECEPTIONIST ,Medical Transcription, | | Vijay’s Nursing Home, T Nagar | | | | Doctor | | | 9381014379 | | | | |
| 197 | Steno/Typist English & Tamil | | Tamil Isai College, Parys . Chennai | | | | Principal | | | 9282235964 | | | | |
| 198 | Steno URGENT Part time/ Full time | | Law Firm , Mylapore | | | | MrSundaram S R | | | 9444413414 | | | | |
| 199 | Steno- Male or Female URGENT | | Law Firm, Armenian Street, Chennai | | | | MR  BALASUBRAMANIA MR | | | 2538 3025 | | | | |
| 200 | Data Entry operator – Typing  + MSO | | IT Company , West Makbalm | | | | MrRamji | | | 9840905926 | | | | |
| 201 | Part Time Steno- Adayar | | Law Firm **N**ithyaesh&  **V**aibhav | | | | MsHemaSheth | | | 9884030787 | | | | |
| 202 | Female PA to Chairman and MD SRM Group | | SRM Group Age 36 to  40. 6 yrs Experience. Nungambakkam | | | | MrManikantan P R | | | 9940196998 | | | | |
| 203 | Steno- Part Time,( elderly & disabled people) | | WCF Hospital – T.Nagar, Tamil & English | | | | DrRajasekar | | | 8939800999 | | | | |
| 204 | PA – Steno to CEO, with MSO | | Universal Engineers Pvt Ltd. Ambattur | | | | Mr Ramesh C G, HR | | | 8939946468 | | | | |
| 205 | Senior Steno- URGENT 100 WPM | | Debts Recovery  Tribunal II Chennai Anna salai. | | | | Assistant Registar[Cdrt3@nic.in](mailto:Cdrt3@nic.in) | | | 28498184 | | | | |
| 206 | Steno- Fluency in English | | VenkataNarayana Active Ingredients Private Limited | | | | MrHanish H ( HR) | | | 7550009057 | | | | |
| 207 | Secy to the MD | | RMS Infrastrcture Private Limited,  Nungambakkam | | | | MsVijayalakshmi | | | 9789099773 | | | | |
| 208 | Typist English and Tamil | | Experienced person @, T nagar | | | | Nengadam Xerox | | | 9444247482 | | | | |
| 209 | Steno with good  communication | | Law Firm, Armenian St,  Chennai | | | | Mr  Balarubramaniam R | | |  | | | | |
| 210 | Accountant | | Milk  factory,Kodambakkam Chennai | | | | MrsRanjani P | | |  | | | | |
| 211 | Steno/ Typist | | Law firm Full time 10 to 6 pm | | | | MrsVkuayalakshmi | | | 9941436142 | | | | |
| 212 | Steno – Male (fresher or Minimum experienced) | | Law firm – Giritharan& Associates, First floor, Old No.155, New No.319, LinghiChetty Street, Chennai – 600 001 | | | | Mr. Giritharan | | | 044-25267440 | | | | |
| 213 | Office Assistant with Computer and English Knowledge. | | PERFECT CONTROLS,  No.7, North Road,  C.I.T.Nagar, Chennai 600 035 | | | | M.SUBHASHINI, Co-  ordinator - Sales & Operations | | | 9840214154  [sales@perfectcontrols.c](mailto:sales@perfectcontrols.c)om | | | | |
| 214 | Typist – Work Timing 10 AM to 5 PM, Salary Rs.10,000 pm. | | Legal Consultant, No. 336 (166), 2ndfloor, Thampuchetty street, Chennai 600 001 | | | | P.Yasodha, BA BL, Junior Advocate | | | 81441 10668  [g\_prabhain@yahoo.c](mailto:g_prabhain@yahoo.c) o.in | | | | |
| 215 | Steno- Male or Female URGENT | | Layam Group,  13/1, 5thCross Street, Indira Nagar, Adyar, Chennai 600 020 | | | | N Durga Devi Executive Assistant  – Chairman | | | 80563 87555  [iso@layamweb.com](mailto:iso@layamweb.com) | | | | |
| 216 | Steno for Writing law books– 4 days a week In and around Saligramam | |  | | | | Mr S Sambandham, Retired Judge | | | 9444909779  [tps\_sam@yahoo.com](mailto:tps_sam@yahoo.com) | | | | |
| 217 | Accountant – Suitable experience in Tally, MSO, etc | | Kani Traders  #13/4 ,GovindanRoad, WestMambalam,  Chennai 600033 | | | | Mr S M Sundar  Mr S M KaniArasu | | | 044-42638390  [kanitraders@gmail.co](mailto:kanitraders@gmail.co) m | | | | |
| 218 | Operations Executive | | Leading credit rating agency, Nandanam | | | | MrNavaneethakrishnan  Senior Manager – Business Development | | | 9443203935 | | | | |
|  |  | |  | | | |  | | |  | | | | |
| 220 | Steno Typist | |  | | | | MrKhatib Ahmed | | | 9940669595  khatibahmedtv@hotmail.com | | | | |
| 221 | Stenographers and Data Entry Operators | | Debts Recovery Tribunal | | | | Section Officer | | | 044-28498184 | | | | |
|  |  | |  | | | |  | | |  | | | | |
| 224 | Typist | | Law firm, T.Nagar | | | | MsSindhu K | | | 9444209309 | | | | |
| 225 | Stenographers / Data Entry  Operators | | Debts Recovery Tribunal  III | | | | MrSriram S | | | 044-28498184 /  044-28498183 | | | | |
| 226 | Office Assistant with Computer  and English Knowledge. Min 1-3  Years of Experience must. | | * Kavin Interiors, T.Nagar | | | | MrKarunyaa P  Chief Architect | | | 044-48539987 | | | | |
| 227 | Secretary / Stenographer and  Front Office management | | Law firm  50 1st floor, Armenian St,  Opp Catholic center, Chennai 600 001 | | | | Mr Prakash V  Senior Advocate | | | 044-25341757 / 1858 | | | | |
| 228 | Secretary / Steno with good  Correspondence skills | | Sysarcinfomatix  1 Defence Officer’s colony  Opp New Mmilitary Hospital, Nandambakkam,  Chennai 600 032 | | | | Dinakaran John  Asst Manager HR | | | 044-46501313  Ext: 247 | | | | |
| 229 | Stenographer (English / Tamil) | | Opulent Ventures Pvt ltd,  ‘DIVYA SIMHA’ 5A, D’Silva road, Mylapore, Chennai 600 004 | | | | MsRajeswari N | | | 044-24993752 | | | | |
| 230 | Data Entry Operators (English /  Tamil) | | Ashok Nagar, Chennai | | | | MrMariappan | | | 9383999222 | | | | |
| 231 | Accounts Assistant | | VNAI  New No 60 3rd Floor  Venkatanarayana Towers  Venkatnarayana Road  T.Nagar, Chennai 17 | | | | MrHanish (HR) | | | 7550009057 | | | | |
| 232 | Steno – Both English and Tamil Hr with 5 – 10 Yrs experience. Female candidates only are preferable. | | Gem Granites  78 Cathedral Road,  Chennai 86 | | | | MrSudhakar M | | | 28115190  Extn : 244  hr@gemgranites.com | | | | |
| 233 | Typist – (1) Permanent,  (2) one month short term and  (3) work from home vacancies | | Dynamic Youth Publication  Book Publisher 12 1st Street,  Thiruvalluvar Nagar, Kottur, Chennai 85 | | | | Dr T Joseph Benziger | | | 98401 99999  [drtjbe@gmail.com](mailto:drtjbe@gmail.com) | | | | |
| 234 | Stenographer (Male) with basic  Computer knowledge and 8+  Years of experience | | MIL Industries Ltd,  25A SIDCO Industrial Estate  Ambattur, Chennai 98  Near Pattaravakkam  Railway Station | | | | MrSivakumar M | | | 7338838113/  9003083449  shiva\_moor@yahoo.co.in | | | | |
| 235 | Stenographer required for Senior  Advocate. Proficiency in English &  Tamil Shorthand.  Preference : Residents nearby  Anna Nagar | | Office : Anna Nagar, Behind Hot Chips | | | | Mr V ShanmugaVelu  Section Officer,  Secretariat  Mr B Radhakrishnan  Section Officer  Secretariat | | | 9840069489  9444407222 | | | | |
| 236 | Steno-Typist  Walk-in before 28-08-2020  Salary 15K pm | | Govt Arts College for Men  Nandanam, Chennai 35 | | | | DrJayaChandran R  Principal | | | 9444337980 | | | | |
| 237 | Accountant cum Admin Manager  with 8 – 15 YrsExp below 50 Yrs | | Office : Valasaravakkam | | | | Mr Lion Ramaswamy | | | 9444079974 | | | | |
| 238 | Typist with Computer Knowledge  and MS Office (Part-time / Full  time) | | Law firm  R A Puram | | | | Mr Ramesh Cumar | | | 9444044031  [ramesh.cumar@gmail.com](mailto:ramesh.cumar@gmail.com) | | | | |
| 239 | Girl with good spoken English | | SAK Impex Shipping Services,  New No 123, Old 621,4th Floor,  SIREMansion, Anna Salai,  Chennai 06 | | | | MrAnand Singh  Director | | | 044-4214 2213  [anand@sakimpex.com](mailto:anand@sakimpex.com) | | | | |
| 240 | Accountant with good skills in  Tally, MS Office and fluent in  English and Tamil | | KE Housing Private Ltd,  Chennai | | | | Mr Ganesh B  Manager -  Administration | | | 9176987704  ganesh.b@kehousing.com | | | | |
| 241 | Steno (Part-time) | | T J Reals Limited | | | | MrSaravanan  MrThyagu | | | 9940472301  9003075812  tjreals@gmail.com | | | | |
| 242 | Steno (Part/Full time) | | Inch Mark Builders | | | | MrVenkatraman  Srinivasan MD | | | [inchmarkbuilderspvt@gmail.com](mailto:inchmarkbuilderspvt@gmail.com) | | | | |
| 243 | Marketing | | Manali Petrochemicals Limited | | | | Mr V S Jayaraman | | | kishores@manalipetro.com | | | | |
| 244 | Steno (Female with English  Shorthand Inter / Higher)  Min 5 Years’ experience. | | SpinoAnalytica (P) Ltd  Mylapore | | | | Mr D Sekar | | | 044-24671981/  044-24992201 | | | | |
| 245 | Steno (Senior grade) - **URGENT** | | Anup S Shaw Law Firm  T.Nagar | | | | Mr S V Kesavan | | | 044-24842040/41/42  airliftcargochennai@gmail.com | | | | |
| 246 | Stenographer (Part-time required  For 3 days) | |  | | | | MrThevaraj T S  Advocate | | | 7299979632 | | | | |
| 247 | Stenographer (Male – Urgent) | | EK Infrastructure  Tambaram | | | | MrSreedharan  HR | | | 7358182888  Iyer.sreedharan@gmail.com | | | | |
| 248 | Experienced Typist required  Computer Typing | | Alwarpet | | | | MrSanthanam | | | 9884046422 | | | | |
| 249 | Steno | | Law firm  Kottivakkam | | | | MrSundaravadhanan  Advocate | | | 9042216255 | | | | |
| 250 | Typist | | Law firm  Pondy Bazaar, T.Nagar | | | | Mr N Chandrasekar | | | 9841051473  chandrasekaradv@yahoo.com | | | | |
| 251 | Steno | | Frick India Ltd | | | | Mr V VSwamy | | | 9840185560  swamy@frickmail.com | | | | |
| 252 | Typist (12th or any degree with  Typing Junior or Senior completed.  Job in Vellore) | | RR Tech Solutions  Vellore | | | | MrRajarajan E | | | 9345139272  rtechsolutions90@gmail.com | | | | |
| 253 | Steno cum Secretary | | SRNG Field Management and Consultancy Pvt Ltd | | | | MrRamanathan G | | | 9841039692  careers@srng.in | | | | |
| 254 | Data Entry Operator  (Any Degree with Typing Lower)  Interview date : 08-02-2021 | | Layam Group  Adyar | | | | Mr Naveen Kumar P | | | 08754578187  ea@layamweb.com | | | | |
| 255 | Part-time English Stenographer  (2 Hours a day for 3 daysa  Week) | | 1 First Cross St,  Indiranagar, Adyar, Chennai 20 | | | | Mr D K Oza IAS (Retd) | | | 94442 16627 (MrOza)  9600138954 (MsVijaya)  oza.devendra@gmail.com | | | | |
| 256 | Full Time Stenographer  With a Degree between 40 to 50  Years of age | | Law Firm  T.Nagar | | | | MrRajasekaran R | | | 9884235305  9443347549 | | | | |
| 257 | Part-time Stenographer | | Law Firm | | | | MrJagadish | | | 9840020507  jagc\_reddy@yahoo.com | | | | |
| 258 | Office Executive (Female)  Knowledge of Telugu Preferred. | | Advertising Company, West Mambalam | | | | MrSankaraKrishnan  Director | | | 044-4212 7383  sankarakrishnan.s@udmedia.in | | | | |
| 259 | Back Office executive  (Preferably Male)  Excellent Knowledge in Excel | | Shree Ji Enterprises  T Nagar, Chennai 17 | | | | MrRamanathan, MD | | | 9840911998 | | | | |
| 260 | Typist with shorthand Knowledge  (English and Tamil) | | Law firm | | | | MrRamanujam | | | 9444034682  ramanujamragu07@gmail.com | | | | |
| 261 | Qualified Stenographer and  Typists | | GI Agro Technologies Pvt Ltd, Keelkattalai | | | | MrLakshminarayanan G | | | 044-66727299  7871142016 | | | | |
| 262 | ESI, PF, GST and Administrative  Works | | Techscience Services, P Ltd | | | | Mr Ramesh R | | | 9840697760  accounts@techscience.co.in | | | | |
| 263 | Stenographer with sound  Knowledge in MS Office | | Maharaj N.R Suresh and Co  Chartered Accountants | | | | Mr Narayanan E | | | 9444032678 | | | | |
| 264 | Stenographer | | Law Firm  Bangalore | | | | MrThevaraj | | | +91 80-42423000  career@aslf.co.in | | | | |
| 265 | Young Stenographer with accounting  and tally operations with good  vocabulary and computer  Knowledge | | Law Firm  T.Nagar | | | | Mr Ramesh Kumar | | | 9841090180  (call between 12 to 2 PM)  [rk@translawllp.com](mailto:rk@translawllp.com) | | | | |
| 266 | Steno cum Office Assistant  with Comprehensive knowledge in  Computer. | | Posting in Kathmandu, Nepal with boarding and lodging and rewarding package | | | | Mr Ravi Goenka | | | 9833510674  goenkaravi@hotmail.com | | | | |
| 267 | Female Stenographer | | Neptune Refrigerator P Ltd  153 Mount Road  Chennai 600 002 | | | | MrArumugam | | | 9841084698  accounts@neptunerefrigeration.com | | | | |
| 268 | Excel Expert | | Minit Engineering P Ltd  107 Rangarajapuram  Main Road,  Kodambakkam, Ch - 24 | | | | MrVenkat | | | 9884445043  chennai@amirthaa.com | | | | |
| 269 | Stenographer | | Ministry of Defence  Ordnance Factories  Institute of Learning, HVF Estate, Avadi, Chennai 54 | | | | Ministry of Defence | | | [pts.info@mail.com](mailto:pts.info@mail.com)  [cdwivedi.pp@live.com](mailto:cdwivedi.pp@live.com)  9336737908 | | | | |
| 270 | Customer Service &  Quality Assurance  Good Knowledge in MS Office,  Good Communication Skills | | Pranams Corporate Consulting Pvt Ltd  Nesapakkam | | | | MsGayathri | | | 9884071051  gayathri@pranamsconsulting.com | | | | |
| 271 | Steno – Shorthand Senior with  Knowledge on Computers,  Communication with 5 Years exp | | Airlift Cargo System MDS  Kodambakkam  Chennai 600 024 | | | | Mr S V Kesavan | | | 98400 75050  [airliftcargo@airtelmail.in](mailto:airliftcargo@airtelmail.in) | | | | |
| 272 | Steno/Typist | | Law firm  Nungambakkam | | | | Mr Haridass G  Advocate | | | 044-48555037/  044-28242425  haridassgp1972@gmail.com | | | | |
| 273 | STENOGRAPHER.  80 .WPM.- 10 MTS | | PLUS 2 NDAT TRIPLICANE | | | | DY, REGISTRAR | | | nclat.chennai@nclat.gov.in | | | | |
| 274 | Administrative Staff  Female only - | | Graduate with MS office, Tally  VKAN LIFE CARE, west mambalam | | | | Ms Jayalakshmi.K | | | 4358 2622 | | | | |
| 275 | STENOGRAPHER | | Graduate with MS office  LAW FIRM, Chennai 108 | | | | Mr Prabhu G B E | | | 94443 98701 | | | | |
| 276 | STENOGRAPHER | | Senior grade  Century Flour  Mills Pvt Ltd,  Parrys | | | | Mr Rajkumar P | | | 9840466520 | | | | |
| 277 | Stenographer | | Computer knowledge Private Company | | | | Mr Sridhar N | | | 9940612248 | | | | |
| 278 | Stenographer | | Computer knowledge Mahanti Brothers Manappakkam | | | | Mr vasudeva rao M S K | | | 22520088 | | | | |
| 279 | Stenographer | | Legal Drafting Law Firm Chennai | | | | Mr Bharathkumar. | | | **94444 02121** | | | | |
| 280 | Sr Executive | | 27 Yrs Executive MBA Typing Both Jr, SH Tamil Jr . | | | | Mr Palani N | | | **89395 73758** | | | | |
| 281 | Secretarial  ASSISTANT | | Plsus 2 , Freshers, passed with English and Computer knowledge  B Chitra & Associates Audit Firm <  Burkit Rd, T Nagar , Chennai | | | | The Managing Director | | | 24338111 | | | | |
| 282 | Senior Steno | | Graduate with High speed , with legal knowledge  Tribunal  DRT III  Chennai | | | | PERSONAL Secretary. | | | 04428498184 | | | | |
| 283 | Steno /Typist | | Graduate with computer knowledge  LAW FIRM , Chennai 600001 | | | | Ms Menaka | | | 9840803433 | | | | |
| 284 | Typist | | Graduate with typing skill English, Tamil  Law Firm | | | | Mr Vali Dasan | | | 9282327537 | | | | |
| 285 | Govt Office Assistant through Pvt. Consultancy . 50 positions URGENT | | Graduate with typing and computer skill  Govt on contract basis with ESI, PF | | | | Through The Stenographers Guild, T Nagar | | | stenold@stenold.org | | | | |
| 286 | Senior Steno | | Graduate with High  speed SH 100 wpm,  Typing 45 wpm.  N C L T, Chepauk  Chennai | | | | Dy Registrar | | | ro.bengaluru@wwso.in and  branchchennai@wwso.in | | | | |
| 287 | Steno walk in interview  28 th March to 31 st March. Time 5 to 8 PM | | Graduate with  Computer knowledge  LAW FIRM | | | | M/s V.Seshadri  &amp; Co.  Besant Nagar.  Chennai | | | 42914001 / 02 | | | | |
| 288 | Steno typist .  Salary Rs.15000/- | | Graduate with High computer knowledge  Govt Arts College Nandanam Chennai | | | | Principal | | | 9444337980 | | | | |
| 289 | Office Supervisor  Cum typist MALE ONLY | | Graduate with computer and typing English and tamil  Documentation Office | | | | Royapettah | | | 9444155891 | | | | |
| 290 | STENOGRAPHR | | With legal knowledge  Law Firm  Senior Advocate  Mylapore | | | | Ms Krithika Reddy | | | 9790988526 | | | | |
| 291 | Part time steno  4 to 6 pm | | Tamil Shorthand  #6, Bharathiyar Street, Sivakami Nagar, Gowrivakkam Chennai- 600073, | | | | Sri Karunakaran | | | 22781454 | | | | |
| 292 | Stenographer | | With legal knowledge  **Legal Firm**  **T Nagar** | | | | Mr Prasanna Venkat . A | | | 8826919010 | | | | |
| 293 | Stenographer | | Legal knowledge. Full time or part time  Law Firm Chetput | | | | Mr Rishikesh . P J | | | 2836 2655 | | | | |
| 294 | Stenographer  Full time  10 to 5.30 | | Legal  Knowledge Rs.12000/-  Law Firm  Near high court  Chennai | | | | Mr Prabhakar G | | | 9962722991 | | | | |
| 295 | Stenographer | | With legal knowledge  Legal Firm Chennai  Part/Full time | | | | Mr Ramesh G | | | 9840143230 | | | | |
| 296 | Accounting, Typing Skill | | Graduate with Accounts and legal knowledge  Create and Grow Research Foundation , Chetput Chennai | | | | Mr Raendran . S Director | | | 28141604 | | | | |
| 297 | Tamil typist ( Urgent ) .Salary Rs.15000/- | | Tamil Higher grade  Nandanam Arts College , Chennai | | | | The Principal | | | Walk in interview | | | | |
| 298 | Steno | | Graduate  Legal Firm T Nagar | | | | Ms Prakar Reddy | | | [prabhakarareddy6@gmail.com](mailto:prabhakarareddy6@gmail.com) | | | | |
| 299 | Steno/Typist | | Graduate TNCWD | | | |  | | | 28173412 www.tamilnadumahalir.org | | | | |
| 300 | Accounts | | Graduate with accounts Tally, GST… knowledge  Dynamic Computer Services  Gopalpuram | | | | Mr Sukumar .V | | | 9384834058 | | | | |
| 301 | Typist part time | | English & Tamil Must  **Nexus India Infosystems**  Annasalai . | | | | Ms Selvarani K S | | | 9791939756 | | | | |
| 302 | Jr Accounts Asst. | | Commerce degree with tally  Oasis Grace Engineering Projects Private Ltd. Saidapet | | | | Mr Sundaraman R V | | | 9384058113 | | | | |
| 303 | Typist ( Tamil) | | With legal knowledge | | | | Mr Ramanujam | | | 9444034682 | | | | |
| 304 | Accounts | | With GST  Knowledge  TECHSCIENCE  SERVICES  PVT. LTD.,  Guilndy | | | | Mr Ramesh . R | | | accounts@techscience.co.in | | | | |
| 305 | Stenographers | | Knowledge in  SH &amp; Type  Law Firm Chennai | | | | Mr Ravi Kiran | | | 9841733389 | | | | |
| 306 | Clerk /  receptionist | | Letter  Correspondence  M l industries  Ambattur | | | | Mr Sivakumar | | | 7338838113 | | | | |
| 307 | Admn with  GST | | Accounts with  GST  TECHSCIENCE  SERVICES  PVT.  LTD.Guindy | | | | Mr Ramesh R | | | accounts@techscience.co.in | | | | |
| 308 | Administrative  executive | | Graduate Law firm Chennai | | | | Ms  Muthulakshmi | | | 9444066395 | | | | |
| 309 | Stenographer  full time/ Part time | | Graduate with computer  Skill Law Firm | | | | Ms. Sivagamasundari | | | 9444015798 | | | | |
| 310 | Stenographer | | With Legal Knowledge Law Firm | | | | Ms Menaka . S | | | 9384685149 | | | | |
| 311 | Data entry operators | | Graduate age 20- 25.with  Computer skill. Appollo Hospital Starts from 10k + Incentives +  Subsidized Food &amp;  Accommodation Facility) | | | | Mr  Senthilkumar.B | | | 9884876211 | | | | |
| 312 | Male Secretary | | Well experienced below 26 years Electromags (Wadia  Group).Salary 2.5 to 3 lacs PA | | | | Ms Jaya Nirmala | | | 91761 65581 | | | | |
| 313 | Typist full time | | High speedEnglish  Law Firm  Thambuchetty st  Salary 12K | | | | Mr Prbhakar.G | | | 94441-62602 | | | | |
| 314 | Stenographer  Part time | | Legal Knowledge  Law Firm : T.nagar | | | | Mr Ramesh C | | | 9840143230 | | | | |
| 315 | Stenographer  With  documentation  knowledge | | Legal Knowledge  Law Firm | | | | Mr Balaji C | | | 9840176751 | | | | |
| 316 | Front office, Admn | | Advanced Excel  Venkata Narayana  Active Ingredients  Pvt. Ltd, chennai | | | | Mr. Arunkumar.P | | | 88258 58001 | | | | |
| 317 | Stenographer  age 40 t0 45 | | With legal knowledge  salary 18K  Law Firm T Nagar | | | | Mr Rajasekaran | | | 9443347549 | | | | |
| 318 | Stenographer | | Law Firm | | | | Mr rajagoal  Vasudevan | | | 9789086268 | | | | |
| 319 | Typist full time | | High speed English  Law Firm Thambuchetty  St Salary 12K | | | | Mr Prbhakar.G | | | 94441-62602 | | | | |
| 320 | Steno age below 25 | | Steno cum typist.  Salary 15 K to 20 K | | | | Mr Rajendra  manickavel | | | manickavelrajapandian@gmail.com | | | | |
| 321 | Stenographer | | High skill with legal  Knowledge  The NATIONAL COMPANY LAW APPELATE TRIBUNAL CHENNAI. | | | | Mr  MATHIYALAZHAGAN  Dy Registrar | | | 6th Floor, Ezhilagam Annex Building ,  Chennai-600 005. 28880502 | | | | |
| 322 | Part Time  steno | | Legal knowledge  Law Firm Dr Thomas Road, T Nagar | | | | Mr Adv.Prakash  Goklaney, | | | 94494 44897. | | | | |
| 323 | Stenographer | | Graduate with  Computer skill  Private firm Aminjikarai Chennai | | | | Mr Srinivasan | | | 99621 16894 | | | | |
| 324 | Stenographer-Part time | | Capable stenographer  Law Firm 161 thambu chetty st. | | | | Mr Dhanapalan K V | | | 7639229222 | | | | |
| 325 | Typist full time or part time | | In any language with good skill Nexus India Infosystems | | | | Mrs Selvarani K S ( HR Sr.Exe) | | | 9791939756 | | | | |
| 326 | Tamil Steno and typist urgent | | Ra.15000/-  Nandanam Arts College | | | | Dr Capt, Baskar M | | | 9789892468 | | | | |
| 327 | Secretary and  Bill Clerk | | Graduate  with SH and  computer  skill English  SRLPS  FOODS  (SANGEETHA)  Salary: 20 K to  30K, and 13K  to 18K | | | | H R Manager  Mr MATHI  OLI | | | 9789505333 | | | | |
| 328 | Personal secy.  HE Admn Asst.  Accounts Assit | | Experienced  candidates  Male only K P Manish Global  Ingredients Pvt Ltd  Salary 2 to 4  Lks. | | | | Yuvaraj.P  HR Manager | | | 9344042700 | | | | |
| 329 | Typist | | Experienced Law Firm Thambu  chetty st, Chennai  Slary 12 to 15 K | | | | Mr. Manimaran D | | | 9551699226 | | | | |
| 330 | Stenographer | | With legal  Knowledge  S K Law Offices, T nagar, | | | | Mr Nagarajan R | | | 95661 24679 | | | | |
| 331 | Stenographer | | With legal knowledge  Law firm Chennai | | | | Mr Bharathkumar R | | | 94444 02121 | | | | |
| 332 | STENOGRAPHER PART TIME | | SH skill with legal knowledge Chennai | | | | Mr Rajendran R | | | 9444407394 | | | | |
| 333 | STENOGRAPHERS, FRONT OFFICE  STAFFS | | GRADUATE WITH SUITABLE  SKILL Law Firm “INDUS LAW“ CHENNAI 17 | | | | Senthil Kumar Assistant Manager | | | 97108 00900 | | | | |
| 334 | Stenographers experienced | | With legal knowledge M/s.Menon Karthik  Mukundan &  Neelakantan | | | | Mr Mukundan R | | | 2535 4955 | | | | |
| 335 | Stenographer | | Experienced with legal  Knowledge Chnnnai parys | | | | Mrs Anusuya Balaji | | | 8667060563 | | | | |
| 336 | Typist – Female | | Typing Junior  Law Firm, Gemini Parson  Complex Anna salai | | | | Sundar M &  Associates | | | 6381523204 | | | | |
| 337 | Stenographer | | With good English  Communication skill  KPOST SOFTWARE P  LTD MYLAPORE | | | | Mr Gokulakrishnan | | | 8667376148 | | | | |
| 338 | Stenographer- Typing and Shorthand ( English & Tamil) | | Any Degree  Adyar Indra Nagar, Chennai | | | | Contact: Vivek-HR | | | 7358662777 | | | | |
| 339 | fulltime stenographer with experience / speed and well versed with MS Office | | Old no 5 New no. 9 \I Lane II Main Trustpuram, Kodambakkam CHENNAI 600024 | | | | N.R.Jayadevan  nrjayadevan@gmail.com | | | 9381036915 24801322, 24837584 | | | | |
| 334 | Stenographer  Minimum 5-7 years experience | | Bharath Swift Logistics Pvt Ltd., Aminjikarai, Chennai | | | | **MEENA S  Dy. Manager - HR** | | | **9500043355** | | | | |
| 335 | Data Entry Operator Typing knowledge Experience. And Hospital Experience in Data Entry. | | Work Location Esi hospital Consolidated pay 19k Immediate joiner Category ST,EWS | | | | NISHA HR | | | 9597195500 | | | | |
| 336 | typist / stenographer Male candidate only.   Minimum 4. | | Experienced / Freshers | | | | N. Sridhar – Commercial Executive | | | 9940612248  [sreevatsa@sreevatstube.com](mailto:sreevatsa@sreevatstube.com) | | | | |
| 337 | Stenographer with proficiency in  English and Tamil | | Firm: Law Firm, Specialising in Property Law, Besant Nagar | | | | [advocateseshadri@gmail.com](mailto:advocateseshadri@gmail.com) | | | Contact WhatsApp No: 8610422800 | | | | |
| 338 | Wanted experienced male / female stenographer  (RETD PERSON MAY ALSO APPLIED) | |  | | | | [rajeshwari@texbiosciences.com](mailto:rajeshwari@texbiosciences.com) | | | CONTACT  044 42988700/ 9940360592 | | | | |
| 339 | Stenographer | | R Bhupathy & Co | | | | P Krishna Rao | | | 8754436864 | | | | |
| 340 | Audit Assistant | | PJAP & CO (Chartered Accountants) | | | | J Parthasarathy | | | 9840834115 | | | | |
| 341 | Front office activities | | Prana Holistic Centre, Abhiramapuram, Chennai.  Good communication skills and system knowledge | | | | D. Ramesh General Manager Prana Holistic centre | | | 9841274054 | | | | |
| 342 | Steno/Typist full time or part time | |  | | | | A.Prabhakara Reddy | | | 9840050819  [prabhakarareddy6@gmail.com](mailto:prabhakarareddy6@gmail.com) | | | | |
| 343 | Steno for Advocate Office situate at J11,Mount Garden Flats, 183 Mount Road, Little Mount, Chennai - 600 113 | | Previous work experience at Advocates' Office preferably. Locality in and around Saidapet(Little Mount). | | | | K.GOVI GANESAN, Advocate | | | 96299 49944 ( available between 12.15pm to 10.00pm). | | | | |
| 344 | Experienced Stenographers | | Audit Firm: Kodambakkam | | | | MrMaharajNRSuresh&Co | | | +91  9381036915 | | | | |
| 345 | Typist | | PSS Legal  good knowledge of English | | | | Josephene.C | | | 9962571111 | | | | |
| 346 | stenographer  (Male/Female) | | RETD PERSON MAY ALSO APPLIED | | | |  | | | 044 42988700/ 9940360592 [rajeshwari@texbiosciences.com](mailto:rajeshwari@texbiosciences.com) | | | | |
| 347 | Sattakadir / Madras Development Society | | Sattakadir / Madras Developmet Society | | | | Dr.V.R.S. Sampath President-Madras Development Society | | | 044-24953915  [Mds\_1981@yahoo.com](mailto:Mds_1981@yahoo.com) | | | | |
| 348 | Stenographer and Typist with or without experience | | Typewriting Higher Grade. | | | | Natarajan, Advocate | | | 9710237724  [bnrajan15@gmail.com](mailto:bnrajan15@gmail.com) | | | | |
| 349 | Secretary to Senior Executive. | | Pharma Sciences Company – Solara Active Pharma Sciences Pvt Ltd., | | | | A Manonmani  General Manager | | | 044 43446700 / 044 220 7500  [Manonmani@solara.co.in](mailto:Manonmani@solara.co.in) | | | | |
| 350 | Strenographer with good knowledge in Documents typing | | Age 45 to 50 Salary 20000 Location:  T Nagar | | | | Ct R Rajasekaran | | | 9884235305 | | | | |
| 351 | Leading Trade Union Organisation located in (Second Line Beach Road) | | Office assistant well versed in word, excel, power point presentation. Five days a week,1000AM to 0500 PM | | | | K Shanmugam | | | 9444786004 | | | | |
| 352 | N.PRASAD ASSOCIATES (Alwarpet, Seshadri Road) | | Stenographer | | | | S.Sriram | | | 7397355795 | | | | |
| 353 | B.Chitra And Associates LLP (Burkit Road, T. Nagar) | | 3 to 4 Male candidates, who have obtained a degre,with system skils in Microsoft and basic english | | | | B.Suresh Yagneswar | | | 044-24338111 / 9111 | | | | |
| 354 | A Law firm in Parrys | | Stenographer | | | | Mr Dina | | | 919941436142 | | | | |
| 355 | Eshwari Enterprises | | Stenographer | | | | K Mohana | | | 7299508672 | | | | |
| 356 | SRISH - System for Regulated Infrastructure on Shipping and Haulage | | Professionally English Letter and Document write | | | | K. Deepak / Managing Director | | | 9382555005 | | | | |
| 357 | Document Typing | | Document Typist | | | | Ct R Rajasekaran | | | 9884235305 | | | | |
| 358 | The Voluntary Health Services (VHS), Rajiv Gandhi Salai, T.T.T.I. Post, Taramani, Chennai - 600113. | | Computer Operator, Data Entry, Communication and record keeping | | | | Dr. T. Ilanchezhian | | | +91 90030 88881  [recruitment.projectsdivision@gmail.com](mailto:recruitment.projectsdivision@gmail.com) | | | | |
| 359 | A Private Concern (Salary No barrier) | | Executive Secretary to a VIP | | | | Mr. Kevin | | | 8667042481 | | | | |
| 360 | Law Office at  Nungambakkam  (Full Time) | | Female Typist with  Junior/Senior typing  skills | | | | DHAIRIYA SUNDAR  ADVOCATE | | | 6381523204 | | | | |
| 362 | RAINBOW  DISPLAYS | | Basic Tally  Knowledge  (Male/Female) | | | | Naarayanan R K | | | 98417 93213 | | | | |
| 363 | Advocate Office | | Stenographer  (English) | | | | K.S.VISWANATHAN &  T.HEMALATHA | | | 9840024583/  9940294233 | | | | |
| 364 | Govt Arts College for  Men (Nandanam) | | Tamil and English  Typist | | | | Dr. M.Jayachandran | | | 9444337980 | | | | |
| 365 | Vasu Chemical  Industries,  EKKADUTHANGAL  near Kasi theatre | | Fresher (Any degree)  with tally knowledge  and preferably  female | | | | R.Vasudevan  (Proprietor) | | | 9500017392 | | | | |
| 366 | Leading Law Office  in Chennai | | Stenographers | | | | A. Balasundaram  (Manager) | | | 9940140307 | | | | |
| 367 | SWAMI  VIVIEKANDHA  RURAL  DEVELOPMENT  SOCIETY( NAME  OF THE COMPANY) | | Male / female  stenographer (RETD  PERSONS MAY  ALSO APPLY) | | | | G.RAJI | | | 9940360592 | | | | |
| 368 | Apollo Hospitals  Enterprise Ltd., | | Data Entry Operator | | | | Mr. Santhoshkumar  (HR) | | | 7305537206 | | | | |
| 369 | LANDSKY ENGINEERS  PVT LTD | | Stenographer with proficiency  in English | | | | K K  MUKHERJEE  (BUSINESS  HEAD) | | | 9840274001 | | | | |
| 370 | Unknown | | Proficiency in Tally software | | | | Chandra | | | 9840789090 | | | | |
| 371 | NGO working in Youth  Development &amp; Rural  Education | | Male / Female  Computer  Operator with  English  Typewriting  knowledge and  Internet Skills | | | | Puthiya  Thalaimurai | | | 8754417322 | | | | |
| 372 | LEADING  TRAINING CENTRE,  CHENNAI, | | Degree with  Computer  Knowledge in Word  and Excel (Male  Candidates, 2) | | | | Azhagu Mani | | | 9159587689 | | | | |
| 373 | Udhavum Ullangal  Public Charitable  Trust, Chennai | | Tally knowledge  (B.Com Graduate) | | | | B. Sankar  Mahadevan | | | 044243447/96  55732478 | | | | |
| 374 | TECHSCIENCE  SERVICES PVT.  LTD | | Service Co-ordinator  (English & Typing  Knowledge) | | | | R. RAMESH | | | 98406 97760 | | | | |
| 375 | Plaza Maintenance  and Services  Limited (Spencer  Plaza) Mount Road | | HR Executive (Male) | | | | Uday Kumar | | | 9551266616 | | | | |
| 376 | SRI VARAHI  CONSTRUCTIONS,  Ranipet | | Candidate(s) with  Computer and tally  knowledge | | | | Prem Kumar | | | 9600081000 | | | | |
| 375 | Kumudam  Publications (P) Ltd,  Chennai | | 4 Data Entry Operators  for 2 months (Temporary  post) | | | | GV Rajan | | | 9840909547 | | | | |
| 376 | Law Office at T.  Nagar | | Typist | | | | chandrasekaran  chidambaram | | | 8807669979 | | | | |
| 377 | NexIndia, Chennai | | Full Time Typist with  Hindi Typing  knowledge | | | | Selvarani K S | | | 9791939756 | | | | |
| 378 | Bhuvaneswari  Complex&#39;s (2nd  floor), No.4  Dr.Thomas Road  (opp. GRT Grand  ear Aalayman  Temple), T.Nagar, | | Steno (parttime job,  after 4 pm) | | | | Venkat | | | 86109 14627 | | | | |
| 379 | A Law firm in Chennai | | Typing/Steno | | | | Mr. Sentil | | | 9940132401 (whatsapp) | | | | |
| 380 | M/s. Titan Risk Management, Anna Salai, Chennai - 600 006. | | Typist with good Communication skills.  Age No Bar | | | | Gopi Krishna KB | | | 94444 12949 / 63813 32709 | | | | |
| 381 | EMRI GHS DMS CAMPUS TEYNAMPET | | Tamil Typist | | | | R. Parthasarathy | | | +91 9384010211 | | | | |
| 382 | Advocate Office | | Typist | | | | Chandrasekharan Chidambaram | | | 8807669979 | | | | |
| 383 | Executive Assistant (Shorthand and English Knowledge required) | | Proodle Hospitality Services, Ekkaduthangal | | | | Santhakumar (DGM, HR) | | | 7358107294 | | | | |
| 384 | Full Time Accountant | | Crystal Sound, T. Nagar | | | | Crystal Sound employee | | | 09840077334 / 9500009696 | | | | |
| 385 | Personal Secretary | | Reylon, Tidel Park, Chennai. | | | | N Mahendrakumar (Sr. Manager – Marketing) | | | 09551252221 | | | | |
| 386 | Typist (English, with or without experience). | | Law firm near MHC. | | | | B. Natarajan, Advocate | | | 9710237724  [bnrajan15@gmail.com](mailto:bnrajan15@gmail.com) | | | | |
| 387 | Personal Cum Admin Assistant | | CA Firm based in Newzealand (Work from home, from India) | | | | R. Suresh | | | 9445001235 | | | | |
| 388 | Steno Typist (full time) having experience in preparing property / Title Opinion | | LAW FIRM | | | | Mr.N.K. Sriraman  Mr.Balaji | | | 9840220729  9840176751 | | | | |
| 389 | Service Coordinator (Typing Skills and English Knowledge preferred) | | TechScience Services Pvt Ltd, Guindy | | | | R. Ramesh | | | 98406 97760 | | | | |
| 400 | Executive Secretary to Vice-President | | Damani Shipping Private Limited Chennai Office | | | | M Jayasuriya (Vice-President) | | | Send resume to  [jayasurya.m@damanishipping.com](mailto:jayasurya.m@damanishipping.com) | | | | |
| 401 | Wanted Exp Stenographer-Fluent in English Speaking & writing - for an Audit firm. Below 50-years | |  | | | |  | | | 9790874038 [ca.auditing@gmail.com](mailto:ca.auditing@gmail.com) | | | | |
| 402 | Marketing officer: | | Gender: Male  Qualification: B.E - Electrical Engg. Plus MBA  Experience: Fresher to 1-year experience  Skills : Should be able to read the drawings and and prepare BOQ  Good Command over Engish Hindi speaking preferred | | | | N. Sivakumar | | | 9042911132 / 8220993580 / 9940974082 (Whatsapp) | | | | |
| 403 | Purchase Assistant-cum-Messenger | | Gender: Male  Qualification: Higher Secpndary  Skills: Good understanding of English, liaison work, deliveries.  Should have a Two-WheelerGender: Male  Qualification: Higher Secpndary  Skills: Good understanding of English, liaison work, deliveries.  Should have a Two-Wheeler | | | | N. Sivakumar | | | 9042911132 / 8220993580 / 9940974082 (Whatsapp) | | | | |
| 404 | Efficient  Secretary/  Executive  Assistant | | SVN  Consultancy, Chennai | | | | S.Suresh | | | 8056111300 | | | | |
| 405 | Two Stenographers | | Ashok Leyland Foundry Division–Ennore | | | | A.S.Syed Fasullah | | | +91 9710911882 | | | | |
| 406 | Law Firm | | Steno full  time or part  time | | | | A.PRABHAKARA REDDY | | | 9840050819  [prabhakarareddy6@gmail.com](mailto:prabhakarareddy6@gmail.com) | | | | |
| 407 | Law Firm | | Stenographer. Cum computer typist | | | | S, R , sumathy(Advocate) | | | G3, Singapore plaza 164, Linghi Chetty st Chennai – 1 | | | | |
| 408 | Stenographer (Permanent) - Salary no constraint | | DeviNarayan Group located at NO 2,Link Street,Kottur  Gardens - A granite company, Chennai 600085. opp kotturpuram HDFC Bank | | | | Mr.Mahesh, Managing Director | | | [devinarayan1962@gmail.com](mailto:devinarayan1962@gmail.com) | | | | |
| 409 | Admin Executive | | AGAM Legal, Esplanade,  Chennai | | | | Anand | | | [support@agamlegal.com](mailto:support@agamlegal.com) 9940132401 | | | | |
| 410 | Typist (1), Receptionist (1) | | AK Associates Law Group, Porur | | | | Deepak Sonu, Legal Manager | | | 9840384071/ 044-42801322 | | | | |
| 411 | Graduate Stenographers with fluent English & having  sufficient & good experience preferably working with an Advocate Firm | | M/s.Menon Karthik Mukundan & Neelakantan, Advocates No.148, 2nd Floor, Madhar Sha & Sons Building, Moore Street, Chennai-600 001. | | | | R.Mukundan | | | 044-2535 4955 / 4977 | | | | |
| 412 | Stenographer | | Maharaj N .R.Suresh and Co. LLP, Trustpuram, Kodambakkam Chartered Accountants | | | | N.R.Jayadevan | | | 9381036915 Office PHone: 24801322, 24837584 | | | | |
| 413 | Front Office Executive | | Knowledge in Microsoft Office  Able to communicate in English  Good typing skill  Coordination with seniors  office Admin work Timing: 9:00 AM to 6:00 PM | | | | Rajasekar. G | | | 63829 82312  [grsekarmba@gmail.com](mailto:grsekarmba@gmail.com) | | | | |
| 414 | Steno | | Advocate Firm | | | | Panneer Selvam | | | 9381026246 | | | | |
| 415 | Typist (English) for Data entry operations | | DRT III,Chennai, Government of India, Ministry of Finance | | | | Section Officer | | | [cdrt3@nic.in](mailto:cdrt3@nic.in) | | | | |
| 416 | Stenographer | | Subramanian & Associates,  Jafferkhanpet | | | | R. Manoharan | | | 9790874038,  9789909179 | | | | |
| 417 | Stenographer (Min Speed of 100 wpm) | | Debts Recovery Tribunal-III  Spencer Towers, V Floor,  770-A Anna Salai  Chennai 600 002 | | | | Section Officer | | | [cdrt3@nic.in](mailto:cdrt3@nic.in) (Email CV) | | | | |
| 418 | Stenographer (fresher also considered) | | TT Group | | | | R Akila | | | 9884664099 | | | | |
| 419 | Stenographer with proficiency in Computers | | Surana & Surana International Attorneys, Chennai | | | | Ramesh Srinivasan, HR Head | | | 78710 80000 | | | | |
| 420 | Receptionist,Female (Good Communication & Basic Computer skills) | | Healthy Heart Chennai (Cardiologist) | | | | Anuradha | | | 9445776666 | | | | |
| 421 | Stenographer (Male), Preferably Retired | | T.S. Gopalan & Co, Advocates, West Mambalam | | | | Any of their office staff | | | 28158589  28158590 | | | | |
| 422 | Stenographer | | Private person, for getting a Powerpoint ready (Temporary) | | | | Rakshana Chandramouli | | | 9343678888 | | | | |
| 423 | Tally Operator (Urgent requirement) | | VeeGeeem Enterprises, Adambakkam | | | | Mr. Gurumoorthy | | | 9962437123 | | | | |
| 424 | Typist (2 persons), Urgent requirement | | Tamilnadu Information Commission, Nandanam | | | | Mr. Krishnan, Section Officer | | | +91 8610181220 | | | | |
| 425 | Typist & Office Assistant | | SB Construction, Anna Nagar, Chennai | | | | Mr. Suresh | | | [sbcon2003@gmail.com](mailto:sbcon2003@gmail.com) | | | | |
| 426 | Stenographer | | Institute of Cost Accountants of India, Egmore, Chennai | | | | Mr. Gnanaselvam, PRO | | | +91 9840798397 | | | | |
| 427 | Typists - 3 persons (Male/Female) | | Typing Profile | | | | N Sridhar | | | 9940612248 | | | | |
| 428 | Secretary | | Chaturvedi & Co, Mylapore | | | | K R Rajagopalakrishnan, FCA | | | +91 9841081337 | | | | |
| 429 | Assistants | | Chaturvedi & Co, Mylapore | | | | K R Rajagopalakrishnan, FCA | | | +91 9841081337 | | | | |
| 430 | Stenographers | | Debt Recovery Tribunal - II, Shastri Bhavan (Haddows Road) | | | | Assistant Registrar | | | 9789948192 | | | | |
| 431 | Steno-Typist | | Typewriting English (Higher), Shorthand English (Higher) | | | | D Dhamoodharan | | | 9791016252 | | | | |
| 432 | Stenographer | | Sanmina SCI India Private Limited, Chennai | | | | S Senthil Kumar (HR) | | | 7338855426 / 044-37196258 | | | | |
| 433 | Data Entry Operators (Female only)(Familiarity in MSO) | | Tamilnadu Retired Officials Association, College Road,Chennai | | | | Na. Manickam (Head of the Organisation) | | | 94449 51782 | | | | |
| 434 | Stenographer (less than 40 years of age) | | STANLEY SAFETY PRODUCTS PVT LTD.,Thandalam, Sripermudur | | | | MR. S.MIQDAD | | | 9790233151 | | | | |